

# XVI ECONOMIC FORUM OF YOUNG LEADERS

JELEŃIA GÓRA, SEPTEMBER 6-10, 2021  
NEW REALITY - NEW SKILLS

## RULES AND REGULATIONS FOR THE REGISTRATION OF PARTICIPANTS

### XVI ECONOMIC FORUM OF YOUNG LEADERS

#### 1. GENERAL PROVISIONS

1.1 The 16<sup>th</sup> Economic Forum of Young Leaders, hereinafter referred to as the FORUM, takes place on September 6-10, 2021 in Jelenia Góra and Karpacz.

1.2. THE FORUM ORGANIZER is the European Meeting Center – Nowy Staw Foundation with its seat in Lublin at 18/5a, 3 Maja st., Lublin 20-078, NIP: 946-17-71-036, hereinafter referred to as the ORGANIZER.

1.3. As part of the Forum will be held:

- a. plenary sessions
- b. panel debates
- c. program blocks: presentations, reports, lectures, conversations
- d. workshops

1.4. The provisions of these Regulations constitute an integral part of the Application for Participation in the FORUM and apply to all Participants.

1.5. The official website of the FORUM can be found at [www.forum-leaders.eu](http://www.forum-leaders.eu)

1.6. Contact to the ORGANIZER:

- a. Phone: + 48 507 112 228,
- b. email address for contacts [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu)

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1.7. These rules are available at the office and on the website Forum.

1.8. These regulations apply to participation in the FORUM both in the stationary and online form.

## 2. RULES OF PARTICIPATION

2.1. ACCREDITED PARTICIPANT OF THE FORUM, hereinafter the PARTICIPANT, is a person who has passed all stages of registration and received confirmation of the second stage of recruitment.

2.2. The condition for participation in the FORUM is registration of participation in the FORUM only via the website <http://www.forum-leaders.eu>. Registration consists of two stages.

2.3. The first stage of registration is:

- a. completing the first part of the registration form by providing personal and contact details and consenting to the processing of the above-mentioned data by the FORUM ORGANIZER;
- b. after the end of the 1st stage and the acceptance of the application by the ORGANIZATOR, the possibility of paying the fee for participation in the Forum will be unblocked. After it has been made, a link with the second part of the registration form will be sent to the email entered in the registration form from the 1st stage;
- c. people invited by the ORGANIZER and Representatives of Companies and Partner Organizations have a priority. They will be the first who receive a link to the second part of the registration form.

2.4 By completing the registration form, you accept the rules and regulations of the Economic Forum of Young Leaders.

2.5. The second step of the registration form is related to the organizational and program issues related to the participation in the FORUM and an admission to the Economic Forum.

2.6. Registration in the second stage should be made within 14 days from the date of receiving the link. The form must be filled in with the following data:

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- a. photo of the participant in order to prepare the ID (JPEG file extension, e.g. jan\_kowalski.jpg, photo size 200x280 pixels, file size should not exceed 2MB, files with .doc, .docx, .pdf extensions will not be accepted;
- b. information on food preferences,
- c. information on preferences regarding special requirements.

2.7. After completing the full online registration, the confirmation of successfully completed registration will appear on the last page. The confirmation will also be sent to the e-mail addresses provided by the participant during registration. Lack of any of the above confirmations may mean that registration has failed due to technical problems of the browser. Responsibility to verify if the registration has been successful lies with the FORUM participant.

2.8. Due to the limited number of participants, the FORUM ORGANIZER reserves the right to refuse to accept applications for participation in the FORUM without giving a reason.

2.9. Organizer decides about closing of stationary and online registration. The registration deadline may change.

2.10. The first step of registration deadline is on July 31.

2.11. The second step of registration deadline is on August 10.

2.12. In terms of online registration to the Forum before the event begins, links will be sent to registered participants along with a login and password for online transmission from the Forum.

2.13. Technical requirements necessary to use the Organizers' website in the case of online participation:

- a) A device with access to the Internet.
- b) Access to the e-mail account.
- c) A correctly configured browser that supports cookies. Recommended browsers: Internet Explorer version min. 8.0, Mozilla Firefox, Chrome.
- d) Having the latest version of the ZOOM application, in case of having older versions of the application, the Organizer is not responsible for the lost benefits by the Participant.

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### 3. RULES OF CONDUCT IN TERMS OF THE CURRENT STATE OF THE EPIDEMIC

3.1. Due to the state of epidemic announced on the territory of the Republic of Poland from March 20, 2020 in connection with SARS-CoV-2 virus infections, the Forum Participant is obliged to comply with the rules and guidelines of the relevant services during the Forum, in particular: establishing certain restrictions, orders and bans in connection with the epidemic of March 19, 2021 (Journal of Laws of 2021, item 512, as amended), the Regulation of the Minister of Health of March 20, 2020 on the announcement of in the territory of the Republic of Poland, the state of epidemic (Journal of Laws of 2020, item 491, as amended), guidelines of relevant Ministers, including the Chief Sanitary Inspector.

3.2. By registering at the Forum, the PARTICIPANT acknowledges and accepts the fact that participation in the Forum means the potential presence of the PARTICIPANT among a large number of people, which creates the possibility of spreading and exposing the Participant to infection, in particular viruses, also those causing diseases - including SARS-CoV-2 virus, microorganisms and bacteria. Therefore, the PARTICIPANT accepts the above risk by participating in the Forum. The Organizer does NOT provide reimbursement of the costs of COVID-19 or other diseases treatment, coronavirus tests and medical care for PARTICIPANT during the Forum.

3.3. Forum participants, in case of need, can use the first aid kit, which is available at the reception.

3.4. By registering at the Forum, the participant agrees to transfer his personal data indicated in the registration form to the relevant services, in particular sanitary services. The consent is voluntary, but necessary to participate in the Economic Forum of Young Leaders. The participant also acknowledges that he or she may be subjected to temperature measurement and health verification.

3.5. The participant is obliged to follow the procedure indicated below.

a) In case of disturbing health symptoms such as fever, cough, shortness of breath and breathing problems: before entering the FORUM area, the Participant should not enter the FORUM area. He or she should stay at his home or accommodation place, also he or she should follow recommendations of the Chief Sanitary Inspector / Ministry of Health and immediately contact a doctor or local sanitary and epidemiological station, and in the event of deterioration in health, call 999 or 112 and inform about your symptoms.

b) In the event of disturbing health symptoms such as fever, cough, shortness of breath and breathing problems during the Forum - when the Participant will be at the FORUM site,

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he should immediately go to the nearest medical point or hospital and inform doctors about the observed symptoms, then follow with the received instructions.

c) In the FORUM venue, the Participant is obliged to use the personal protective equipment required by law throughout the duration of the Forum, also during discussion panels and accompanying events.

d) Before entering the FORUM area of all PARTICIPANTS, hand disinfection is required with soap and water or alcohol-based agents (at least 60%) in accordance with the posted instructions. Particular attention is paid to the fact that the obligation to disinfect hands with soap and water or disinfectants referred to above also applies during the Forum, in particular, but not exclusively, in the following situations: before and after eating, before and after returning from the toilet.

e) When coughing and sneezing, cover your mouth and nose with a bent elbow or a tissue, and then throw the tissue into a closed bin as soon as possible and wash your hands with soap and water or disinfect them with alcohol-based agents (minimum 60%). Covering your mouth and nose when coughing and sneezing prevents the spread of germs, including viruses. If this rule is not followed, objects, surfaces or people touched, e.g. when greeting, can be easily contaminated.

f) Keep at least 1.5 meters away from another person, especially from someone who is coughing, sneezing and having a fever.

g) Avoid touching your eyes, nose and mouth. Hands touch many surfaces that may be contaminated. Touching your eyes, nose or mouth with contaminated hands can spread the virus from the surface to yourself.

h) You should take care of your immunity, especially get enough sleep and eat rationally.

i) In case of Participant illness, the ORGANIZER of the Economic Forum of Young Leaders IS NOT responsible for the infected persons and their treatment, and WILL NOT reimburse the costs incurred for treatment, food and accommodation of the participant during quarantine.

3.6. List of phone numbers to the County Sanitary and Epidemiological Station in Jelenia Góra, where you can get information on coronavirus from 7:30 to 15:05 (Monday to Friday). Emergency telephone number (open after 3:05 pm): (+48) 693 367 922.

#### 4. ORGANIZATIONAL ASSUMPTIONS

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- 4.1. PARTICIPANTS receive a personal ID with a photo, which entitles them to travel in the area where the FORUM is held.
- 4.2. PARTICIPANT is obliged to have the FORUM IDENTIFIER provided to him or her throughout the stay in the facilities where the FORUM program events take place and is obliged to present it at the request of the ORGANIZER's representative.
- 4.3. Only PARTICIPANTS are allowed to enter the venues where the FORUM program events take place.
- 4.4. Persons who are not able to present their FORUM IDENTIFIER during their stay in the venues where the FORUM program events take place are obliged, at the request of the ORGANIZER's representative, to immediately leave these venues.
- 4.5. The ORGANIZER has the right to collect the FORUM IDENTIFIER if it is used in the venue where the FORUM program events are held by a person other than the PARTICIPANT shown on the FORUM IDENTIFIER.
- 4.6. Persons who have lost or have otherwise lost their FORUM IDENTIFIER may receive a duplicate FORUM IDENTIFIER in accordance with the instructions provided by the ORGANIZER.
- 4.7. The ORGANIZER is not responsible for statements and presentations presented during the FORUM program events.
- 4.8. PARTICIPANTS are fully responsible for all their statements and presentations presented during the FORUM.
- 4.9. The ORGANIZER is not responsible for items belonging to the PARTICIPANTS that may be lost, damaged or stolen during the FORUM.
- 4.10. The PARTICIPANT is obliged to cover all costs related to the repair of the damage caused by him, which will be incurred by the ORGANIZER in the event of third parties in relation to the ORGANIZER with claims related to the damage caused by the PARTICIPANT.
- 4.11. The PARTICIPANT is obliged to comply with the health and safety rules and fire regulations that are in force in the facilities where the FORUM program events take place, as well as the organizational, technical and sanitary-epidemiological instructions of the ORGANIZER's representatives.
- 4.12. A representative of the ORGANIZER during the FORUM shall be any person with a personal FORUM ID with the word ORGANIZER.

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4.13. FORUM Partners are informed by the ORGANIZER that they cannot conduct marketing activities towards FORUM Participants that are unethical or violate legal and moral norms.

4.14. Any promotional activities of the Partner must be previously discussed with the ORGANIZER.

4.15. The Organizer of the Forum DOES NOT reimburse the travel costs of PARTICIPANTS. The exceptions are the participants of the “EuroChangeMakers” project.

4.16. The organizer of the Forum does NOT provide accommodation to participants and full board during the Forum.

4.17. The Forum Organizer may indicate accommodation at preferential rates to the PARTICIPANT upon prior request.

4.18. The Forum is closed event.

## 5. RESPONSIBILITY

5.1. The organizer is NOT responsible for:

a) incorrectly entered data by the Participant,

b) lack of access to the Internet, preventing Registration or limiting its availability,

c) poor technical conditions that must be met by the Participant's computer or other device necessary to participate in Online Forum,

d) losses suffered and profits lost by the Participant, the Buyer or third parties, which were caused by providing false data by the person making the Registration;

e) losses suffered and profits lost by the Participant, the Buyer or third parties, which were caused by the actions or omissions of third parties beyond the control of the Organizer,

f) losses suffered and profits lost by the Participant, the Buyer or third parties, which were caused by the cancellation of this year's edition of the Economic Forum of Young Leaders by the Organizer as a result of force majeure (random events beyond the control of the Organizer).

5.2. The participant takes part in the Forum online at his / her own risk and responsibility.

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5.3. The Organizer has no influence and is not responsible for how the Participant uses the knowledge and skills acquired during the Online Forum.

## 6. TERMS OF PAYMENT

6.1. Prices and terms of payment for the participation in the FORUM are visible in the stage II of registration.

6.2. Registration in stage I does not oblige the Participant to make payments.

6.3. The Forum participation fee includes: simultaneous interpretation of debates, folder and conference materials, personal ID, participation in accompanying events, coffee breaks, transport on the route Jelenia Góra – Karpacz – Jelenia Góra on 09/09/2021.

6.4. The payer is the entity indicated by the contracting authority. The liability of the payer and the ordering party towards the ORGANIZER is joint and several.

6.5. The fee for the FORUM should be sent to the ORGANIZER's account according to the fees provided when completing the 2nd stage of the registration form. The e-mail confirmation of the 2nd stage contains a summary of the entered data and the fees due.

6.6. After the organizational fees have been paid, the Forum ticket will be sent to the e-mail addresses provided in the registration form. Any questions regarding the FORUM should be sent to the following address: [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu)

6.7. Settlement of transactions by credit card and e-transfer will be carried out via Dotpay.pl.

## 7. RESIGNATION FROM PARTICIPATION AND CHANGES IN THE PARTICIPATION APPLICATION

7.1. The participant's resignation from participation in the FORUM must be in written form and must be sent on the e-mail address: [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu) in the subject line: "Resignation" by August 10, 2021. If there is no resignation by 10/08/2021, the fee will not be refunded.

7.2. Due to technical reasons, it is not possible to replace the participant.

7.3. In the event of resignation from participation in the Forum submitted by August 10, 2021, the participation fee shall be refunded within 30 days from the date of the end of the Forum.

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7.4. The ORGANIZER reserves the right to change the date of the FORUM for reasons beyond its control. In this case, resignation from Participation in the FORUM may be free of charge. At the same time, the ORGANIZER does not cover any additional costs incurred by the Participant in connection with the FORUM.

## 8. INTELLECTUAL PROPERTY

8.1. The title and programme of the Economic Forum of Young Leaders, including the website, layout, logo, graphics, photos, audio and video files used to promote the stationary and online conference, as well as presentations, are the property of the Organizer or a third party (if so marked) and are legally protected.

8.2. The above markings and materials may not be used without the written consent of the Organizer or a third party who is the owner of the rights, in particular, they may not be used in connection with third party products or services in a way that may mislead the Organizer's potential customers or otherwise harm the Organizer. Copying the conference materials and / or recording the Conference (without consent of the Organizer), as well as sharing such materials and recordings is illegal and is subject to criminal liability under the Act of of 4 February 1994 on Copyright and Related Rights.

8.3. The participant or any third party may not remove, cover, prevent reading or alterate of trademarks, copyright notices or other proprietary notices contained in any materials relating to the Economic Forum of Young Leaders.

## 9. COMPLAINTS

9.1. All complaints should be sent in written form on e-mail address [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu) within 7 days from the date of the FORUM ending.

9.2. Complaints sent after the above deadline will not be considered.

9.3. Complaints will be considered by the ORGANIZER within 30 days from the date of their receipt, and a response to them will be sent in writing to the address indicated by the complainant.

## 10. EUROCHANGEMAKERS PROJECT

10.1. Poles aged 18 to 35 can participate in the project.

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10.2. Project participants are guaranteed travel expenses reimbursement.

10.3. Project participants are obliged to participate in project activities.

10.4. If the FORUM activities overlap with the project activities, project participants are obliged to take part in the project activities.

## 11. FINAL PROVISIONS

11.1. The ORGANIZER reserves the right to change the content programme of the FORUM.

11.2. The ORGANIZER reserves the right to cancel the Forum in the event of random events beyond the ORGANIZER's control.

11.3. If the FORUM does not take place for reasons attributable to the ORGANIZER, the ORGANIZER shall immediately return the fees paid by the Participants to the bank accounts indicated by them.

11.4. If the FORUM does not take place for reasons beyond the control of the ORGANIZER, the Participant is not entitled to compensation or reimbursement of any fees related to Participation in the FORUM, as well as the costs of additional services ordered by the FORUM Participants to the ORGANIZER.

11.5. The ORGANIZER sets the FORUM program and has the right to make changes to it also on the FORUM date, including the right to change the time schedule, the order of appearances, and the selection and change of speakers.

11.6. The ORGANIZER shall not be liable for the participant's inability to participate in the FORUM due to force majeure or caused by the participant's fault.

11.7. In case of doubts as to the interpretation, the binding version is the text of the Regulations in Polish.

11.8. Failure to comply with the provisions of these Regulations, instructions of the Organizer's representatives and inappropriate behavior of the Participant, including: conducting demonstrations disrupting the course of the Forum, bringing in alcohol, psychoactive substances, smoking tobacco and electronic cigarettes in places not intended for this, any manifestations of disrupting the Forum, creating a threatening situation provide the basis for the application of disciplinary measures in the form of:

1. warning,

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2.immediate removal of the Participant from the Forum area by the Organizer's representatives without the right to return and without the right to demand reimbursement of any costs or expenses related to participation in the Forum,

3. notifying the law enforcement authorities.

11.9. Any disputes that may arise from Participation in the FORUM will be settled by the court competent for the office of the ORGANIZER.

11.10. Sending the registration form from the FORUM website means acceptance of the provisions of these Regulations, as well as compliance with order regulations and any other arrangements made between the Participant and the ORGANIZER.

11.11. In matters not covered by these Regulations, the provisions of the Civil Code of the Republic of Poland shall apply.

11.12. The final interpretation of these regulations belongs to the ORGANIZER.

11.13. The Organizer reserves the right to change the regulations, about which he will inform the Participants by publishing a new text of the Regulations on the website [www.forum-leaders.eu](http://www.forum-leaders.eu).

11.14. If the Participant does not agree to the new provisions of the Regulations, he should submit his resignation to the Organizer by e-mail to the following address: [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu).

11.15. Pursuant to The Act of 29 August 1997 on the Protection of Personal Data (Journal of Laws of 1997, No. 133, item 883), the FORUM ORGANIZER does not transfer, sell or lend the collected personal data of the Participants to other persons or institutions. Personal data provided by the Participant (name and surname, address, telephone number, e-mail address) are treated as confidential information and are used only for the purposes of communication between the Participant and the FORUM ORGANIZERS.

11.16. Registration for the Economic Forum is carried out in compliance with the rules of the Inspector General for the Protection of Personal Data.

\* I consent to the processing of my personal data, including my image, for the purposes of organizing and conducting the Economic Forum of Young Leaders. I acknowledge that the administrator of personal data is the European Meeting Center - Nowy Staw Foundation, 18/5a, 3 Maja st. Lublin 20-078. The consent covers such forms of disseminating the image as: sharing on the Forum's website, making available through the press, as well as publishing in publications, reporting, archival, statistical, promotional and informational materials of the Nowy Staw Foundation.

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I declare that I have been informed about my rights regarding the protection, processing, entrusting, rectification, deletion of personal data - in a simple and understandable form. All my doubts were cleared up to me. I am aware that providing the data is voluntary, but necessary to achieve the purposes for which it was collected. I declare that I have read the information clause:

### **Information clause**

Pursuant to Art. 13 sec. 1 and sec. 2 of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46 / EC (General Data Protection Regulation - hereinafter referred to as "GDPR"), we would like to inform you that the administrator of your personal data is the European Meeting Center – Nowy Staw Foundation, 18/5a, 3 Maja st.. Lublin 20-078. We have appointed a data protection inspector supervising the correct processing of your personal data, who can be contacted via: email: [forum@forum-leaders.eu](mailto:forum@forum-leaders.eu) or in writing to the Data Administrator's address.

Personal data is processed for the purposes necessary for the proper organization and conduct of the ECONOMIC FORUM OF YOUNG LEADERS. You have the right to withdraw your consent at any time, but the withdrawal of consent does not affect the compliance of the processing which was carried out on its basis prior to the withdrawal of consent. Personal data will be processed until you withdraw your consent to the processing of data in the registration process, and will be stored throughout the organization of the Forum in the current year and for information purposes in the following years. The basis for the processing of personal data is your consent. Providing data is voluntary, but necessary in order to participate and receive information about the future Forum. The data will not be shared with third parties, except in cases provided for by law or for accommodation purposes, in agreed cases. You have the right to access your personal data, rectify it, delete it or limit processing, as well as the right to transfer data and the right to lodge a complaint with the supervisory authority of the Personal Data Protection Office. Lack of consent to the processing of your data may make it impossible to achieve the purpose of processing, i.e. participation in the event. Your data will not be processed in an automated manner, including profiling, and will not go beyond the European Economic Area.

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